

Zoom Tips:

- Make sure your laptop, tablet, etc. has a camera, speakers, and microphone.
- Better to choose a neutral background.
- Sit in a well-lit location.
- You can test your camera before you join the Zoom meeting.
- Quality of your video depends on your internet connection. It can be tested at zoom.us/test.
- Close all other unused apps to keep video optimally functioning.
- Find your mute (on the lower left corner of your screen – for iPad top left corner).
- Mute cell phone and turn off background noise - tv or music.
- If you wish to speak, physically raise your hand in a small group or use the “raise hand” feature that is at the bottom center of your screen. Please wait for the host to acknowledge you before unmuting, then start talking.
- As well, there is a “Chat” feature, also on the bottom center of screen, to make comments or ask a question to the whole group or individual participants.
- Click on “Leave” when you leave the meeting (bottom right of your screen).